



**FY 2021 Approved  
Budget**

**Carry-Forward (Actual):**

- Adult	\$134,545
- Dislocated Worker	97,504
- Youth	149,850

**Allocation (Estimate):**

- Adult	20,516
- Dislocated Worker	13,575
- Youth	22,822

**Total Core Funds Available** \$438,812

**SPECIAL ALLOCATIONS:**

Opioid Grant #3 (OERG) liquidate Mar2022	
PY20 RESEA Admin liquidate Dec2021	
NDWG Employment Recovery liquidate Dec2021	
COVID-19 ER-NDWG & BEST Outreach Expansion	231,299

**Total Special Allocations** 231,299

**Total Budget Revenue Available** \$670,111

FY22 Proposed Budget	Amount Change      % of Change	
\$136,774	\$2,229	1.63%
90,499	(7,005)	-7.74%
152,150	2,300	1.51%
61,548	41,032	66.67%
40,725	27,150	66.67%
68,467	45,645	66.67%
<b><u>\$550,163</u></b>	<b><u>\$111,351</u></b>	
\$22,837		
19,465		
29,299		
N/A		
<b><u>71,601</u></b>	<b><u>(159,698)</u></b>	<b>-223.04%</b>
<b><u>\$621,764</u></b>	<b><u>(\$48,347)</u></b>	<b>-7.78%</b>

**Comments**

FY22 allocation carry-forward 50%; prior year was 85%

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**WDB Executive Administration Expenditures:**

Personnel	\$244,752
Administrative/Operating Expenses	42,190
Projects/Programs	17,000
Dues, Subscriptions and Memberships	8,780
Business Expenses	22,710
Professional Services	100,000
<b>Total WDB Administration Budget</b>	<b><u><u>\$435,432</u></u></b>
Total Funds Available	<u>\$438,812</u>
Total Funds Over / (Under) Expenditures	<u><u>\$3,380</u></u>

NOTE: The Board has an additional \$71,600 of administration funds available from special funding. These admin dollars are available if program dollars are spent. If these special grants are earned, the above admin dollars will be all grants increasing the carry-forward funds into FY 2023.

**FY 2022  
Preliminary  
Budget**

**Comments**

\$285,333 78,190 17,000 8,960 44,110 116,570 <hr/> <b><i>\$550,163</i></b> <hr/> <hr/> \$550,163 <hr/> <hr/> \$0 <hr/>	Salary and benefits for Ex Director, Ass Director and Exec Assistant Budget for Occupancy Costs  Upgrade of the Onboard Software and Purchase of Premier Virtual Software subscription Increase is due contracting for Program Monitor; and projecting an increase with current contract for fiscal, legal and board facilitator
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1 dollars are only  
 allocated to those



	FY 2021 Budget	FY 2022 Budget	Amount Change	% of Change
<b>Executive Administration</b>				
<b>Personnel</b>	<b>\$244,752</b>	<b>\$252,094</b>	<b>\$7,342</b>	<b>3.00%</b>
Payroll	\$197,550	\$203,476		
Benefits	\$47,202	\$48,618		
<b>Administrative/Operating Expenses</b>	<b>\$42,190</b>	<b>\$42,190</b>	<b>\$0</b>	<b>0.00%</b>
Job Related Mileage	\$5,000	\$5,000		
Travel and Training	\$21,190	\$21,190		
Phone Service - Cell/Landline	\$1,500	\$1,500		
Computer Equipment, Software and Supplies	\$10,000	\$10,000		
Office Supplies	\$2,000	\$2,000		
Postage	\$500	\$500		
Copies/Machine Reimbursement	\$2,000	\$2,000		
Rent	\$0	\$0	<i>Removed</i>	
<b>Projects/Programs</b>	<b>\$17,000</b>	<b>\$17,000</b>	<b>\$0</b>	<b>0.00%</b>
Special Projects	\$10,000	\$10,000		
Annual Recognition Program	\$1,500	\$1,500		
Employer Focused Events	\$2,500	\$2,500		
Speaker/Workforce Experts	\$3,000	\$3,000		
<b>Dues, Subscriptions and Memberships</b>	<b>\$8,780</b>	<b>\$8,960</b>	<b>\$180</b>	<b>2.01%</b>
National Assoc. of Workforce Boards	\$1,800	\$1,800		
National Assoc. of Workforce Dev Prof.	\$300	\$300		
Ohio Workforce Association	\$4,455	\$4,455		
Hamilton Chamber of Commerce	\$350	\$355		
Clermont County Chamber of Commerce	\$520	\$520		
Mason Deerfield Chamber	\$355	\$530		
Other Workforce Associations	\$1,000	\$1,000		
<b>Business Expenses</b>	<b>\$22,710</b>	<b>\$28,310</b>	<b>\$5,600</b>	<b>19.78%</b>
Survey Monkey	\$300	\$450		
Virtual Meeting Software (zoom)	\$700	\$700		
Meeting Expenses	\$1,000	\$1,000		
Website Hosting	\$175	\$175		
Data Software (Chmura/JobsEQ; EMSI)	\$4,100	\$4,100		
Board Mgmt. Software (OnBoard)	\$6,000	\$13,450		
Directors and Officers Liability Insurance	\$1,975	\$1,975		
Legal Notices	\$2,500	\$2,500		
Project Management Software (Wrike!)	\$2,000	\$0	<i>Removed</i>	
Zingtree software	\$3,600	\$3,600		
Premier Virtual	\$0	\$0	<i>Removed</i>	
Otter	\$360	\$360		
<b>Professional Services</b>	<b>\$100,000</b>	<b>\$116,570</b>	<b>\$16,570</b>	<b>14.21%</b>
Fiscal Agent Contract	\$70,000	\$76,000		
Legal Fees	\$15,000	\$15,000		
Program Monitoring	\$0	\$10,000		
Administrative Services (WC ED)	\$5,000	\$5,000		
Other Professional Services	\$2,500	\$3,070		
Board Facilitator	\$7,500	\$7,500		
<b>Total WDB Administrative Expenditures</b>	<b>\$435,432</b>	<b>\$465,124</b>	<b>\$29,692</b>	<b>6.38%</b>

\$0

(\$85,039)